

Procedure to reset “mahagst.gov.in” password

**** (IF TIN IS ISSUED OR PROFILE IS CREATED AFTER 25TH MAY 2016 IN SAP SYSTEM (OR Profile Created after 28th December 2017 at mahagst.gov.in)**

Dealer have to send email from his registered email id only with following information to mvatresetp@gmail.com

- 1) TIN: (IF TIN ISSUED)**
- 2) PAN:**
- 3) REGISTERED MOBILE NO.:**
- 4) REGISTERED EMAIL ID:**

***[Dealers can also reset password by their own by clicking <https://mahagst.gov.in/mstd/forgotpass/index.html>]**

***[If Dealer do not have access to his registered email id, he or his representative can submit application on original letter head with rubber stamp, signed by proprietor / partner / director / authorized signatory (as per MVAT system data) to 1st floor, E-Services Helpdesk, New Building, GST Bhavan, Mazgaon, Mumbai along with following documents –**

- 1) Copy of PAN of proprietor / partner / director / authorized signatory (as per MVAT system data) for signatory proof.**
- 2) Copy of PAN of Firm.**
- 2) If the representative of the dealer is attending, then letter of authority in prescribed format is mandatory.**

****Other than Mumbai location:-Dealer can submit above application to their respective Nodal Officer & Then Nodal Officer, after due verification of mandatory documents, can send above details to mvatresetp@gmail.com from their mahavat mail id only.**

Procedure to reset “mahavat.gov.in” password

[IF TIN IS ISSUED before 25TH MAY 2016(OR Dealer enrolled at mahavat.gov.in as per Trade circular 51T of 2017)]

- 1) Dealer has to give application on original letter head with rubber stamp, signed by proprietor / partner / director / authorized signatory (as per MVAT system data) to **1st floor, E-Services Helpdesk, New Building, GST Bhavan, Mazgaon, Mumbai** along with following documents –
 - 1) Copy of PAN of proprietor / partner / director / authorized signatory (as per MVAT system data) for signatory proof.
 - 2) Copy of PAN of Firm
 - 3) If the representative of the dealer is attending, then **“letter of authority”** in prescribed format is mandatory.
- 2) **Other than Mumbai location-Dealer can submit application to their respective Nodal Officer & Then Nodal Officer can send mail to mahavatresetp@mahavat.gov.in from their mahavat mail id only.)**