

Phone no (0651)2531811  
E-mail ID-  
roc.ranchi@mca.gov.in



सत्यमेव जयते

फैक्स/स्पीड पोस्ट  
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भारत सरकार/Government of India

कारपोरेट कार्य मंत्रालय/Ministry of Corporate Affairs

कम्पनी रजिस्ट्रार-सह-शासकीय समापक कार्यालय, झारखण्ड/Office of the Registrar of Companies-cum-Official Liquidator, Jharkhand  
मंगल टॉवर, चौथा तल, ओल्ड हज़ारीबाग रोड/Mangal Tower, 4<sup>th</sup> floor, Old Hazaribagh Road  
कांटा टोली चौक के नजदीक, राँची, झारखण्ड-834001/ Near Kanta Toli Chowk Ranchi, Jharkhand-834001

No. Roc-cum-OL/JHR/AGM/2021/582,

Dated: 23.09.2021

To,  
The Regional Director (ER & NER),  
Ministry of Corporate Affairs,  
**KOLKATA-700001.**

**Subject:** Action Taken Report regarding extension of time for holding of AGM for the Financial Year ended on 31.03.2021 -reg.

Sir,

Kindly refer to the Directorates' e-mail dated 23.09.2021 on the subject cited and to state that this office has taken steps for displaying the Office Memorandum issued by the office of Registrar of Companies-cum-Official Liquidator, Jharkhand, Ranchi (Copy enclosed) on the Notice Board and sent it also to the Local Chapter of ICSI, ICAI and Chamber of Commerce as well as place on the notice board at the premises of Hon'ble High Court of Jharkhand.

This is for kind information please.

Yours Faithfully,

**Encl: As stated.**

(Dr. RAMESH KUMAR),  
Registrar of Companies-cum-  
Official Liquidator, High Court, Jharkhand, Ranchi



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No. Roc-cum-OL/JHR/EOT/

Dated: 23.09.2021

OFFICE MEMORANDUM

**Extension of time for holding of Annual General Meeting (AGM) for the financial year ended on 31.03.2021 in terms of third proviso to section 96(1) of Companies Act, 2013 (the Act).**

1. Whereas sub-section (1) of section 96 of the companies Act, 2013 (the Act) provides, inter-alia, that every company, other than a One-person Company, shall in each year hold in addition to any other meetings, a general meeting as its Annual General Meeting (AGM) and shall specify the meeting as such in the notices calling it, and not more than fifteen months shall elapse between the date of one AGM of a company and that of the next;
2. And whereas, the first proviso to sub-section (1) of section 96 of the Act provides that in case of the first AGM, it shall be held within a period of nine months from the date of closing of the first financial year of the company and in any other case, within a period of six months, from the date of closing of the financial year.
3. And whereas, the third proviso to section 96(1) of the Act provides that the Registrar may, for any special reason, extend the time within which any Annual General Meeting, other than the first Annual General Meeting, shall be held, by a period not exceeding three months.
4. And whereas, various representations have been received from the Companies, Industry bodies and Professional Institutes pointing out that several companies are finding it difficult to hold their AGM for the financial year ended on 31.03.2021 due to the difficulties faced in of the Covid-19 Pandemic.



5. And whereas, the representations have been considered and the undersigned is of the considered opinion that due to such unprecedented special reason, the time within which the AGM for the financial year ended on 31.03.2021 is required to be held as per provision of sub-section (1) of the section 96 ought to be extended in terms of the third proviso to section 96(1).
6. Now, therefore in terms of power vested with the undersigned under the third proviso to sub-section (1) of the section 96 of the Act, I hereby extend the time to hold the AGM, other than the first AGM for the financial year ended on 31.03.2021 for companies within the jurisdiction of this office, which are unable to hold their AGM for such period within the due date of holding the AGM by a period of **Two Months** from the due date by which the AGM ought to have been held in accordance with the provisions of sub-section (1) to section 96 of the Act, without requiring the companies to file applications for seeking such extension by filling the prescribed FORM No.GNL-1.

**Explanation I:** It is hereby clarified that the extension granted under this order shall also cover the:

- i. Pending applications filed in form GNL-1 for the extension of AGM for the financial year ended on 31.03.2021, which are yet to be approved.
- ii. Applications filed in form GNL-1 for the extension of AGM for the financial year ended on 31.03.2021, which were rejected.
- iii. Applications filed in form GNL-1 for the extension of AGM for the financial year ended on 31.03.2021, where the extension approved was for a period less than Two Months.

**Explanation II:** It is also clarified that the extension granted under this order shall not cover the applications filed in form GNL-1 for the extension of AGM for the financial year ended on 31.03.2021, where the extension approved was for a period of more than Two Months



BY THE ORDER OF  
*[Signature]*  
(Dr. RAMESH KUMAR)  
REGISTRAR OF COMPANIES-CUM-  
OFFICIAL LIQUIDATOR, JHARKHAND