



सत्यमेव जयते

**Office of the Development Commissioner
Cochin Special Economic Zone (CSEZ)
Government of India
Ministry of Commerce & Industry
Administrative Building
Kakkanad, Cochin- 682037**

File No: CSEZ-CSZ0K(3)9/2022-SEZ Cochin

Date: 12.09.2022

CIRCULAR

Sub: Guidelines providing standard operating procedure for Work From Home (WFH) permission for implementation of Rule 43A of the Special Economic Zones (Third Amendment) Rules, 2022-reg.

The Department of Commerce vide Instruction No. 110 dated 12th August 2022 has issued guidelines providing therein standard operating procedure for Work From Home (WFH) permission for Implementation of the Rule 43A of the SEZ (Third Amendment) rule 2022. It is being circulated hereby for your information and compliance.

2. The request for WFH approval in respect of Units located in Karnataka may be submitted to jdc.csezbangalore@gmail.com and in respect of Units located in Kerala may be submitted to ddccochinsez@gmail.com. As per this instruction, units are to submit details in the form of a covering letter as well as an excel sheet.

3. The circular No. CSEZ-CSEZ0K(3)9/2022-SEZ Cochin dated 30.06.2022 issued by Cochin SEZ stands withdrawn.

(Boni Prasada Rao)

Dy. Development Commissioner

Email: ddccochinsez@gmail.com

All units are under DC, Cochin SEZ

Copy to:

1. All IT/ITES Units/Developers under the jurisdiction of DC. CSEZ
2. The Under Secretary, SEZ Division, Department of Commerce, Udyog Bhavan, New Delhi.
3. JDC/DDC/ACC/ Specified Officer/ Authorized Officers/ADCs of all SEZs in Kerala & Karnataka.
4. Notice Board