

Law Firm managing client cases manually..!!!!



Missed Dates



Physical Files



Delayed Updates



Revenue Loss



Unhappy Clients



Low Morale

Improve operational efficiencies & client communication with

Lexcomply Case Management Solution



1

Manage multiple clients

- Flexibility to create unlimited no. of clients, it's departments and location in single application
- Add, manage, assign client cases / legal notices or allow client to add and allocate
- Assign cases to the team with hearing approval rights within team or with client

Welcome Admin User
[Logout](#)

Step 1 : Select Company

Lexcomply demo ccm

Step 2 : Select Role

LEGAL-ADMIN

LEGAL-ADMIN

ADMINISTRATOR-ADMIN

LEGAL-FPR

LEGAL-HOD

LEGAL-APPROVER

Step 3

Go

2

Define Client Cases

- Add Court Case or Notice Send / Received by client; options to add cases by self or client
- Add Case Specs, Notes, Choose Court Type, State, City from court library
- Define Win Prospects, Potential Impact, Expected Costs
- Add Case Comment & attach all case related document
- Allocate case to internal or external lawyers and with review option

The top section shows the 'Add Case/Notice' form with three dropdown menus open:

- Select:** Select, Case, Add New Case, Notice, Notice Received, Notice Sent
- Select Court:** Supreme Court, High Court, District Court, State Consumer Disputes Redressal Commission, Session Court, National Company Law Tribunal/CLB, District Consumer Disputes Redressal Forum, other
- Select State:** Andaman and Nicobar (AN), Andhra Pradesh (AP), Arunachal Pradesh (AR), Assam (AS), Bihar (BR), Chandigarh (CH), Dadra and Nagar Haveli (DN), Daman and Diu (DD)

The main form fields are as follows:

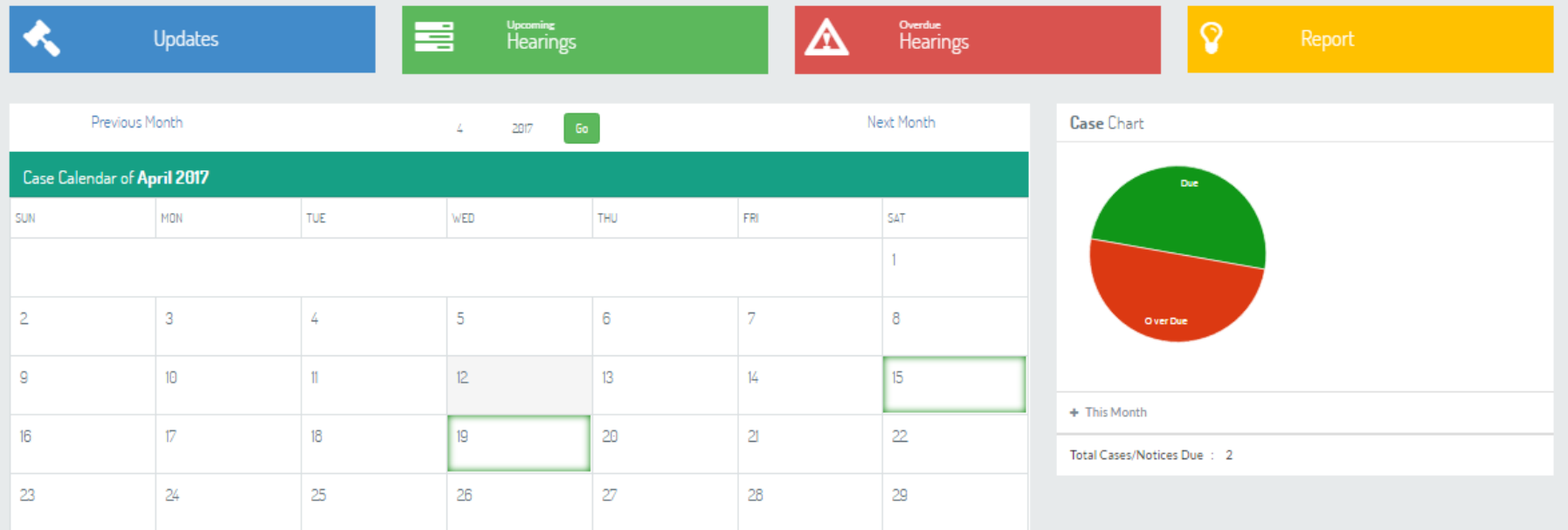
Vs	
The Petitioner	Petitioner
The State of Madhya Pradesh	Respondent
Nature of Case: Original Case	Case/Notice Subject: Excise
Case No.: 2017/121/123MPC	
Court: District Court	Location/State: Madhya Pradesh (MP)
District/City: Dewas	
Act / Statute: The Central Excise Tax	Advocate Name: Rahul Maheshwari
Department: Admin	
Potential Impact: Operational	Claim Amount: 4700000
Win Prospects: Medium	
Expected Cost: 1000000	Last Hearing: dd-mm-yyyy
Next Date: 20-04-2017	
Remarks: The case brief represents a final product after reading a case, rereading it, taking it apart, and putting it back together again. In addition to its function as a tool for self-instruction and referencing, the case brief also provides a valuable "cheat sheet" for class participation.	Attachment: Pdf/doc/docx and xls Choose Files No file chosen
	Upload

An 'Open' file dialog is visible at the bottom, showing the search bar and file icons.

3

Case Calendar

- Auto Reminders & Escalation (Mail & SMS) can be sent to lawyer responsible for the case
- Reminders can also be sent to client
- Case Calendar - Check current, past & upcoming months calendar for hearing / response dates
- Check Upcoming & Overdue Case, generate ad-hoc reports
- Case Dashboards with drill down to transaction level



4

Case / Notice update after hearing / reply

- Update Case Hearing Outcome, Cost Incurred, Win Prospects , Case notes and Attach relevant documents
 - If Open, define next dates
 - If closed, define Conclusion
- The update will be send for approval, allows multiple interactions between sender & approver

Case Hearing Update System 30-Apr-2017

Next Hearing Status

Remarks/
Comment/
Brief of proceedings

Cost Incurred Win Prospects Conclusion

FPR Remark

Approver Remark

Attachment No file chosen

- For Notices, update reply & status, Cost Incurred, Win Prospects , Notes and Attach relevant documents
 - If Open, define next response date
 - If closed, define Conclusion
- The update will be send for approval, allows multiple interactions between sender & approver

5

Extract Case History & Documents

Create & revisit date wise library for every case

[2017/112/222]- Sch Vs ABC

Case Hearing Details By Selecting Hearing Date

Select Date of Hearing

Select Date

Select Date

15-Mar-2017

5.1

Document Management: View and download documents from libraries

- Case Documents - Case wise & Notice wise
- Hearing Document - Case wise & Notice wise

Case Library

> Library > Case Library

Search Filters

Select Your Case

Case Number : 112/2017 / Parties : ABC Vs xyz

List of Attachment **ABC Vs xyz** Case

#	Case No.	Plaintiff	Defendant	Department	Advocate Name	Attachment
1	112/2017	ABC	xyz	legal	A	Download/View

6

Client reporting

Create all client / individual client wise real time reports basis multiple parameters

Search filter

Location Department Case/Notice

Date From * 01-02-2017 Date To * 30-04-2017

FPR Approver HoD

Case/Notice Subject Court Advocate

STATUS: ☐ Pending At FPR ☐ Pending At Approver ☐ Complete Hearings ☐ Due ☐ Over Due ☐ Favourable ☐ Against

Search Clear

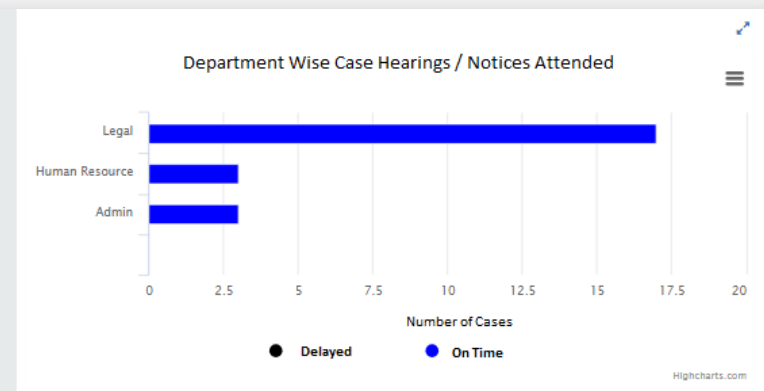
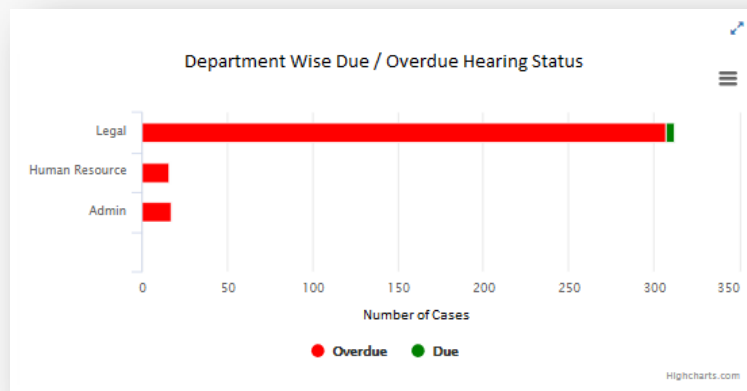
Export to Excel

#	case/notice	Location	Department	Due_Date	Next Date of Hearing	Potential Impact	Estimated Cost	Actual Cost Incurred	Win Prospect	FPR	Approver	HoD	Status
63	[ABC Private Limited Vs XYZ Private Limited]	Mumbai	Admin	01-Feb-2017	19-Apr-2017	Imprisonment	11000	0	High	Demo (demo@lexcomply.com)	Demo (demo@lexcomply.com)	Demo (demo@lexcomply.com)	
67	[ABC Private Limited Vs XYZ Private Limited]	Mumbai	Admin	19-Apr-2017	-	Imprisonment	11000		High	Demo (demo@lexcomply.com)	Demo (demo@lexcomply.com)	Demo (demo@lexcomply.com)	Pending At FPR
64	[GEECEE Conditioners Private Limited Vs The State of Maharashtra]	Mumbai	Admin	28-Feb-2017	01-May-2017	Imprisonment	100000	21000	Medium	Demo (demo@lexcomply.com)	Demo (demo@lexcomply.com)	Demo (demo@lexcomply.com)	Pending at approver
70	[UK Co Ltd Vs ABC Co Pvt Ltd]	Indore	Admin	30-Apr-2017	-	Monetary	200000		High	Demo (demo@lexcomply.com)	(gaurav@nj.co.in)	(gaurav@nj.co.in)	Pending At FPR

6.1

Management Dashboards

Refer Documents from libraries – Case Wise, Notice Wise, Hearing Wise





Client Approvals & Invoicing

- Provide case wise access to client for hearing approval
- Update hearing status, winning prospects, outcome, attach documents & hearing cost.
- Take client approval on cost incurred after every hearing
- Take periodic report on client wise / department wise / case wise hearings and approved cost
- Invoice client basis the amount approved by the client; enclose client approved reports

Search filter

Location	▼	Department	▼	Case/Notice	▼
Date From *	01-02-2017	Date To *	30-04-2017		
FPR	▼	Approver	▼	HoD	▼
Case/Notice Subject	▼	Court	▼	Advocate	▼

STATUS: ☐ Pending At FPR ☐ Pending At Approver ☐ Complete Hearings ☐ Due ☐ Over Due ☐ Favourable ☐ Against

Search Clear

Export to Excel

#	case/notice	Location	Department	Due_Date	Next Date of Hearing	Potential Impact	Estimated Cost	Actual Cost Incurred	Win Prospect	FPR	Approver	HoD	Status
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67	[ABC Private Limited Vs XYZ Private Limited]	Mumbai	Admin	19-Apr-2017	-	Imprisonment	11000		High	Demo (demo@lexcomply.com)	Demo (demo@lexcomply.com)	Demo (demo@lexcomply.com)	Pending At FPR
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Onboard LexComply Cloud for Peace of Mind..!!!

Have your most confidential data stored in highly advanced, secured and sophisticated hosting environment

System Security




- Supporting CIA Security Model – Confidentiality, Integrity and availability.
- Active DC & DR Sites
Additional Backups - Daily, Weekly & Monthly
- Mobile Enabled Technology
- Technology – PHP & mySQL

Audited Applications

Quarterly Audits for Application Level Security Controls by **Cert-in Empanelled agency** covers:

- SQL Injection, Session Management
- Broken Authentication
- Cross Site Scripting, Malicious File Uploading
- Directory Browsing
- Sensitive Data exposure

Application Hosting Environments

  Primary Site	<ul style="list-style-type: none">• Tier IV Certified Data Center, Hosted in Los Angeles• Fully managed hardware with 99.999% uptime SLA – 4 hrs.• 20X faster load times with SSD• Partner with Corero to defend against DDoS attacks.• 24x7 Security, Video Surveillance, Bio-metric Access & Uninterrupted Power supply• Managed Hosting with dedicated Server Management team – 24x7x365.
 Disaster Recovery Site	<ul style="list-style-type: none">• Tier IV Certified Data Center, Hosted in Phoenix, Arizona (Zone-1)• Fully managed hardware with 99.9% uptime SLA – 4 hrs• Security Scan & Audit (SSA) and Intrusion Prevention• Backing up content and data on server2, SSL installed• 24x7 Security, Video Surveillance, Bio-metric Access & Uninterrupted Power supply• Managed Hosting with dedicated Server Management team – 24x7x365.

 [Schedule Demo](#)

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